

13 July 2018

Dear Sir/Madam,

Greetings from Expressions!

Please be advised of the transitory provisions for the opening of Marilao Warehouse.

- July 23** : Start of supplier delivery at Marilao Warehouse.  
: Pallets will be distributed to supplier during their delivery at the warehouse. In the interim, supplier may use their own pallets upon delivery until they receive their allocated pallets.  
: Supplier should ensure to deliver on their assigned scheduled delivery day of the week.
- July 23 – August 18** : Warehouse shall not enforce the exact delivery date for the period.  
: Warehouse will accept delivery on or a week before/after the nearest assigned scheduled delivery day.

*Examples:*

- |  |                                |
|--|--------------------------------|
| <b>Delivery date in P.O.</b>           | = July 10, 2018, Tuesday       |
| <b>Assigned scheduled delivery day</b> | = Wednesday                    |
| <b>Accepted delivery date</b>          | = July 11 or July 4, Wednesday |
| <br>                                   |                                |
| <b>Delivery date in P.O.</b>           | = July 10, 2018, Tuesday       |
| <b>Assigned scheduled delivery day</b> | = Monday                       |
| <b>Accepted delivery date</b>          | = July 9 or July 16, Monday    |

- : If the assigned scheduled delivery day falls on a holiday, deliveries will be moved on the following day.

Attached is the receiving guidelines, schedule of delivery, and pallet plan.

For your information.

Thank you and best regards.

Prepared by:

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